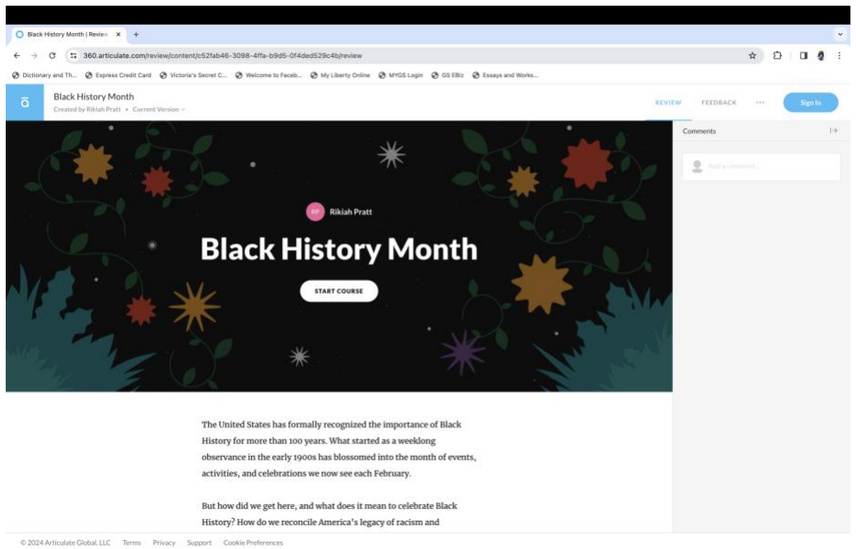
QRG: Using Review 360

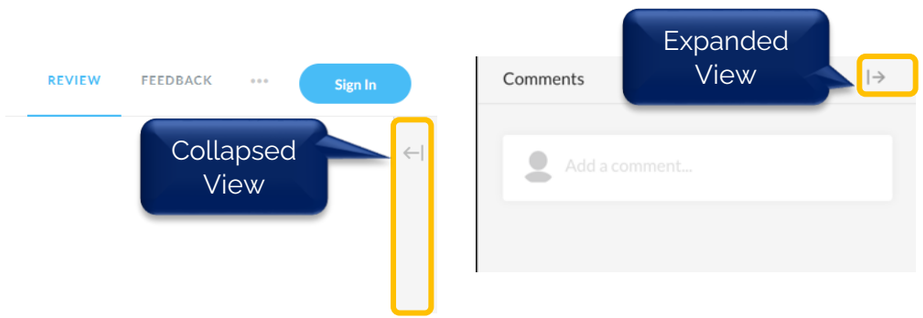
Step 1:

Click on the link provided. This will open an Articulate Review 360 in a web browser.



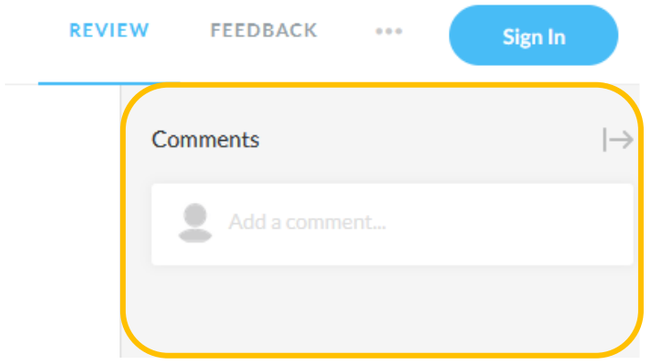
Step 2:

To begin reviewing, you will have to click the 'expand arrow' to open the comment section if it is not already expanded.



Step 3:

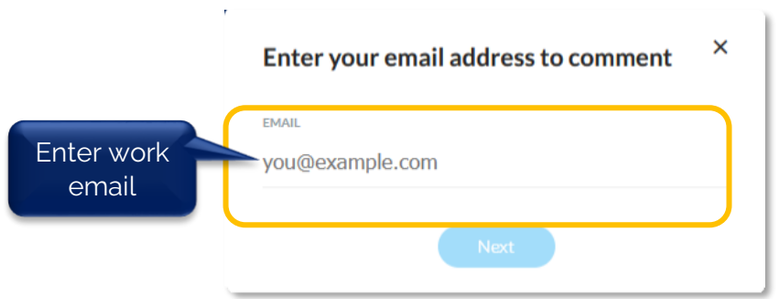
Click in "Comment Box"



Step 4:

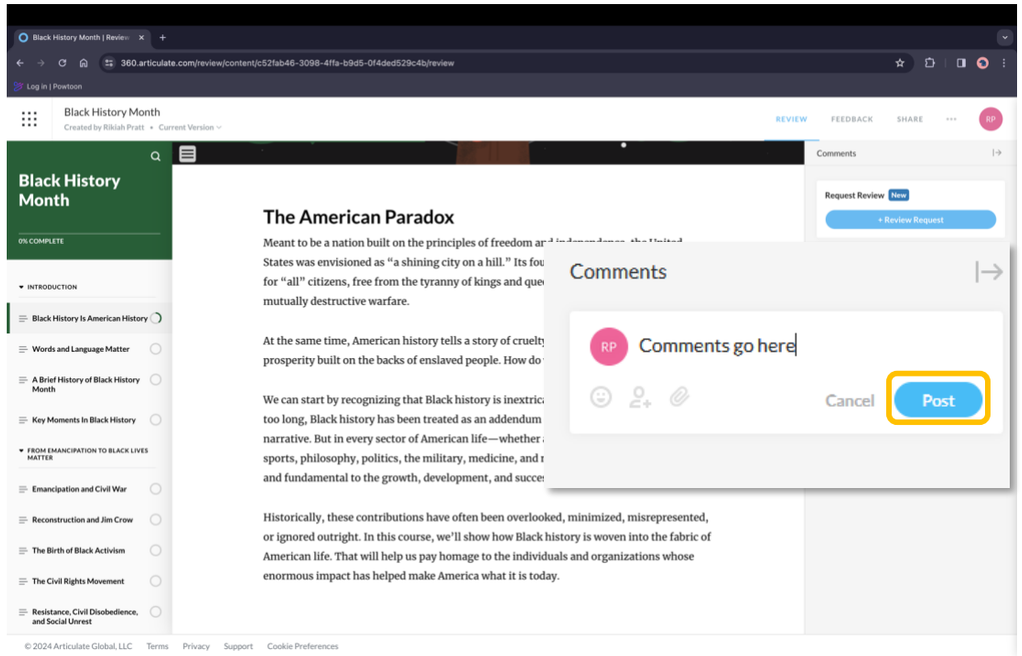
You will be prompted to enter an email address.

Enter your work email (this sets you up a reviewer's account).



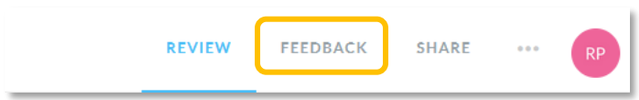
Step 5:

Once you have your comment entered, click "Post" to post your comment.

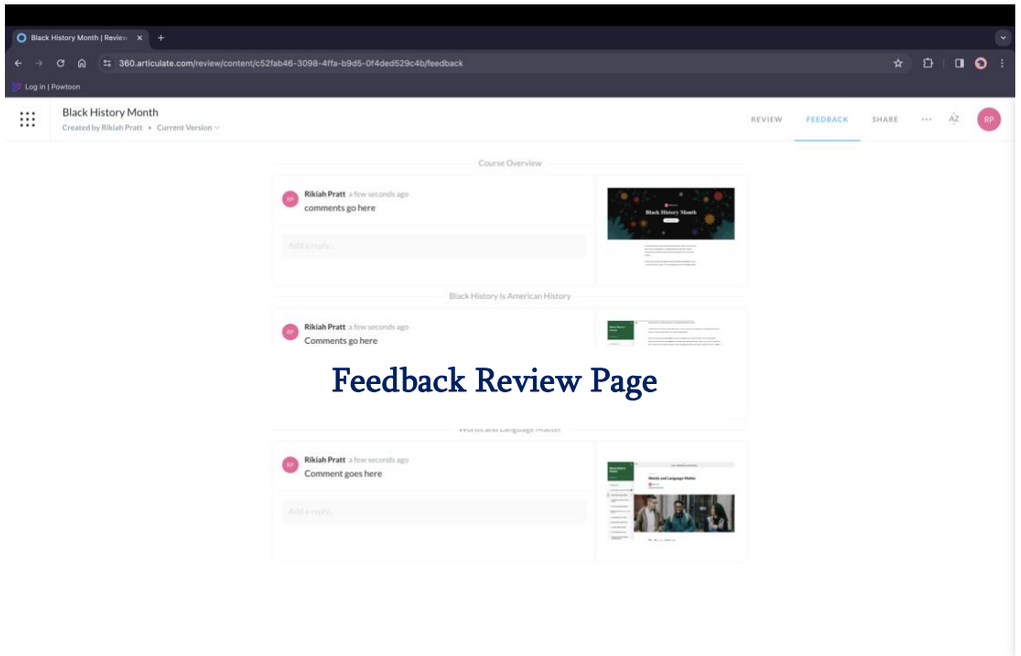


Step 6:

To review all comments entered, click “Feedback” in the top left.



Feedback page



Continue reviewing and entering comments as needed.

The course's Instructional Designer (Owner) will receive email notifications of all posted feedback comments.